

## PROCUREMENT PLAN 2012-2013

| QUARTER  | Type of the tender                         | Title of Tender                                      | Estimated cost  | Source of funds  | Tendering method | Prequalification | Prior study Yes/No | Local Preference | Publication period | Contract management:                   |
|--|--|--|-----------------|------------------|------------------|------------------|--------------------|------------------|--------------------|--|
|  |  |  |                 |                  |                  | Yes/No           | Estimated duration | Yes/No           |                    | Supervision and control mission Yes/No |
| Q1/2012-2013                                       | GOODS                                      | Supply of printery papers                            | 150 000 000     | Ordinary budget  | Open Competitive | No               | No                 | Yes              | May-12             | Yes                                    |
|  |  | Supply of spareparts and printery machines           | 95 000 000      | Ordinary budget  | Open Competitive | No               | no                 | yes              | May-12             | yes                                    |
|  |  | Supply of printery chemicals                         | 15 000 000      | Ordinary budget  | Open Competitive | No               | No                 | yes              | Jun-12             | yes                                    |
|  |  | Hiring of tents                                      | 3 000 000       | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Jun-12             | Yes                                    |
|  |  | Supply of Beverages and cafetaria services           | 7 000 000       | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Jun-12             | Yes                                    |
|  |  | Installation Security System                         | 15 500 000      | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Jun-12             | Yes                                    |
|  |  | Supply of journals                                   | 4 000 000       | Ordinary budget  | Open Competitive | No               | No                 | yes              | Jun-12             | yes                                    |
|  |  | Supply of books                                      | 5 000 000       | Ordinary budget  | Open Competitive | No               | No                 | yes              | Jun-12             | yes                                    |
|  |  | Computer consummables (Toners, cartridges, drums...) | 30 000 000      | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Jul-12             | Yes                                    |
|  |  | Supply of office stationneries                       | 15 000 000      | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Aug-12             | Yes                                    |
|  |  | supply of ICT Equipments 4th quarter                 | 25 000 000      | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Aug-12             | Yes                                    |
|  |  | Communication & Public relations materials           | 7 000 000       | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Aug-12             | Yes                                    |
|  |  | Maintenance of office equipments                     | 4 500 000       | Ordinary budget  | Open Competitive | No               | No                 | yes              | Jun-12             | yes                                    |
|  |  | Water and energy tools Fist quarter                  | 10 000 000      | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Aug-12             | Yes                                    |
|  |  | Sports and leisure                                   | 4 000 000       | Ordinary budget  | Shortlist        | No               | No                 | yes              | Jul-12             | yes                                    |
|  | Postage and courriers at international     | 10 000 000   | Ordinary budget | Open Competitive | No               | No               | Yes                | Aug-12           | Yes                |  |
|  | Simultaneous Translation                   | 3 000 000  | Ordinary budget | Open Competitive | No               | No               | Yes                | Aug-12           | Yes                |  |
|  | SERVICES                                   | Maintenance of Lift, Generator, air conditionner     | 4 000 000       | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Jun-12             | Yes                                    |
|  |  | Maintenance of ICT Equipments                        | 3 500 000       | Ordinary budget  | Open Competitive | No               | No                 | Yes              | Aug-12             | Yes                                    |
|  |  | Translation of documents                             | 8 000 000       | Ordinary budget  | Open Competitive | No               | No                 | yes              | Aug-12             | yes                                    |
| Hiring a consultant for designing training manuals |  | 10 000 000   | Ordinary budget | Open Competitive | No               | No               | YES                | Aug-12           | yes                |  |
| Maintenance of printery machines                   |  | 6 000 000  | Ordinary budget | Open Competitive | No               | No               | Yes                | Jul-12           | Yes                |  |
|  | Supply of Office equipments                | 19 000 000   | Ordinary budget | Open Competitive | No               | No               | yes                | Aug-12           | yes                |  |
|  | Supply of Beverages and cafetaria services | 3 000 000  | Ordinary budget | Open Competitive | No               | No               | Yes                | Aug-12           | Yes                |  |
|  | Hiring of billboards 2nd quarter           | 20 000 000   | Ordinary budget | Open Competitive | No               | No               | Yes                | Aug-12           | Yes                |  |
|  | Decoration                                 | 500 000  | Ordinary budget | Proforma Invoice | No               | No               | Yes                | Nov-12           | Yes                |  |

|               |  |  |                 |                  |                  |    |     |        |        |     |
|---------------|--|--|-----------------|------------------|------------------|----|-----|--------|--------|-----|
| Q2/ 2012-2013 | GOODS  | Supply of Banners 2nd quarter  | 2 500 000       | Ordinary budget  | Open Competitive | No | No  | yes    | Aug-12 | yes |
|               |  | Supply of generators   | 20 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Sep-12 | Yes |
|               |  | Insurance of NEC long term assets  | 12 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Dec-12 | Yes |
|               |  | Conference hall, Accomodation and Catering services  | 35 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Nov-12 | Yes |
|               |  | Itorero  | 2 000 000       | Ordinary budget  | Shortlist        | No | No  | yes    | Nov-12 | yes |
|               |  | Cleaning + Garden  | 20 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Dec-12 | yes |
|               | SERVICES   | Supply of software for management of courriers   | 10 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Sep-12 | Yes |
|               |  | Supply of software SDK   | 10 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Sep-12 | yes |
|               |  | Hiring of consultant to Improve internal communication with usage of outlook                       | 10 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Sep-12 | yes |
|               |  | Supply of Paperless and economical paper usage   | 10 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Sep-12 | yes |
| WORKS         | Renovation of NEC District offices                             | 70 000 000   | Ordinary budget | Open Competitive | No               | No | Yes | Sep-12 | Yes    |     |
|               | Maintenance and repair of NEC HQs                              | 20 000 000   | Ordinary budget | Open Competitive | No               | No | Yes | Sep-12 | Yes    |     |
| Q3/ 2012-2013 | GOODS  | Supply of Water and energy tools 3rd quarter   | 10 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Oct-12 | Yes |
|               |  | Supply of Beverages and cafeteria services   | 4 000 000       | Ordinary budget  | Open Competitive | No | No  | Yes    | Oct-12 | Yes |
|               |  | Supply of Printery products (Paper+ Chemicals)   | 60 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Oct-12 | Yes |
|               |  | Supply of Computer consummables (Toners, Catridges, drums) 3rd quarter                             | 15 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Oct-12 | Yes |
|               |  | Supply of Sport Equipement (ball...)   | 9 800 000       | Ordinary budget  | Proforma Invoice | No | No  | Yes    | Jan-13 | Yes |
|               |  | Supply of Office stationeries 3rd quarter  | 20 000 000      | Ordinary budget  | Open Competitive | No | No  | Yes    | Jan-13 | Yes |
|               |  | Supply of banners 3rd quarter  | 5 000 000       | Ordinary budget  | Open Competitive | No | No  | yes    | Feb-13 | yes |
|               |  | Supply of open day materials(Banners, tents,chairs,table, decoration, pull up banners, tear drops) | 40 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Feb-13 | yes |
|               |  | Hiring of billboards 3rd quarter   | 20 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Feb-13 | yes |
|               | Decoration During Genocide period                              | 500 000  | Ordinary budget | Proforma Invoice | No               | No | Yes | Mar-13 | Yes    |     |
| SERVICES      | Television and Radio production (Spots & Inzira ya Demokarasi) | 17 000 000   | Ordinary budget | Open Competitive | No               | No | Yes | Mar-13 | Yes    |     |
|               |  | Supply of printery products 4th quarter  | 60 000 000      | Ordinary budget  | Open Competitive | No | No  | yes    | Feb-13 | yes |
|               |  | Supply of printery machines 4th quarter  | 400 000 000     | Ordinary budget  | Open Competitive | No | No  | yes    | Feb-13 | yes |
|               |  | T-shirts VIP   | 2 250 000       | Ordinary budget  | Open Competitive | No | No  | Yes    | Feb-13 | Yes |
|               |  | Supply of bags, VIP Pens, key holder, ....   | 4 000 000       | Ordinary budget  | Open Competitive | No | No  | Yes    | Feb-13 | Yes |

|  |           |                                   |   |                  |                  |                  |     |        |        |        |     |
|--|-----------|-----------------------------------|---|------------------|------------------|------------------|-----|--------|--------|--------|-----|
| Q4/2012-2013                                 | GOODS     | Supply of ballot seals            | 30 000 000  | Ordinary budget  | Open Competitive | No               | No  | Yes    | Feb-13 | Yes    |     |
|  |           | Supply of Rops (Rouleaux)         | 2 000 000   | Ordinary budget  | Open Competitive | No               | No  | Yes    | Feb-13 | Yes    |     |
|  |           | Supply of special pads            | 128 000 000   | Ordinary budget  | Open Competitive | No               | No  | yes    | Feb-13 | yes    |     |
|  |           | Supply of indelible ink           | 60 800 000  | Ordinary budget  | Open Competitive | No               | No  | yes    | Feb-13 | yes    |     |
|  |           | Supply of Ordinary ink            | 10 000 000  | Ordinary budget  | Open Competitive | No               | No  | yes    | Feb-13 | yes    |     |
|  |           | Voter cards                       | 66 000 000  | Ordinary budget  | Open Competitive | No               | No  | yes    | Feb-13 | yes    |     |
|  |           | T-shirts VIP                      | 30 000 000  | Ordinary budget  | Open Competitive | No               | No  | Yes    | Feb-13 | Yes    |     |
|  |           | Road Show                         | 10 000 000  | Ordinary budget  | Open Competitive | No               | No  | Yes    | Feb-13 | Yes    |     |
|  |           | Supply of ordinary t-shirts       | 260 000 000   | Ordinary budget  | Open Competitive | No               | No  | yes    | Feb-13 | yes    |     |
|  |           | Supply of plastic bags            | 10 000 000  | Ordinary budget  | Proforma Invoice | No               | No  | Yes    | Feb-13 | Yes    |     |
|  |           | Postage and courriers at National | 15 000 000  | Ordinary budget  | Open Competitive | No               | No  | yes    | Apr-13 | yes    |     |
|  |           | SERVICES                          | Supply of software for management of election observers | 10 000 000       | Ordinary budget  | Open Competitive | No  | No     | yes    | Apr-13 | yes |
|  |           |                                   | Recruitment process of staff                            | 7 000 000        | Ordinary budget  | Open Competitive | No  | No     | Yes    | Feb-13 | Yes |
| Documentary Film of 2012-2013 NEC activities | 6 000 000 |                                   | Ordinary budget   | Open Competitive | No               | No               | Yes | Feb-13 | Yes    |        |     |
| Estimated total cost                         |           | <b>2 010 850 000</b>              |   |                  |                  |                  |     |        |        |        |     |

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