

REPUBLIC OF RWANDA



NATIONAL ELECTORAL COMMISSION

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SPECIFIC PROCUREMENT PLAN JULY 2010-JUNE 2011

QUARTER	TYPE OF TENDER	Title of tender	Estimated cost	Source of funds	Tendering method	Required resources (consultant)	Preparation of tender		No objection on the		Advertisement	Bid opening	Bid evaluation	Expertise required	No objection		Notification and contract signing	Recrutement of the supervising mission	Contract	
							D	F	RPPA	Financing					RPPA	Financing			D	F
FIRST QUARTER 2010/2011	GOODS	Office stationaries	10 000 000	Ordinary Budget	Open Competitive	-	29/7/2010	2/8/2010	-	-	5/8/2010	6/9/2010	6/9/2010	-	-	-	20/9/2010	-	20/9/2010	-
		Beverage and Cafeteria	1 821 000	Ordinary Budget	Open Competitive	-	29/7/2010	2/8/2010	-	-	5/8/2010	6/9/2010	6/9/2010	-	-	-	20/9/2010	-	20/9/2010	-
		Printary materiels: Paper	25 000 000	Ordinary Budget	Open Competitive	-	29/7/2010	2/8/2010	-	-	5/8/2010	6/9/2010	6/9/2010	-	-	-	20/9/2010	-	20/9/2010	-
		Printary products	35 000 000	Ordinary Budget	Open Competitive	-	29/7/2010	2/8/2010	-	-	5/8/2010	6/9/2010	6/9/2010	-	-	-	20/9/2010	-	20/9/2010	-
		Trophies/Presidential Evaluation	2 100 000	Ordinary Budget	Short list	-	3/8/2010	6/8/2010	-	-	12/8/2010	27/8/2010	27/8/2010	-	-	-	9/9/2010	-	9/9/2010	-
		Sport Equipement	250 000	Ordinary Budget	Proforma invoice	-	10/8/2010	11/8/2010	-	-	13/8/2010	18/8/2010	18/8/2010	-	-	-	20/8/2010	-	23/8/2010	-
		Voter card papers	150 000 000	Ordinary Budget	Open Competitive	-	12/8/2010	16/8/2010	-	-	19/8/2010	20/9/2010	20/9/2010	-	-	-	15/10/2010	-	15/10/2010	-
		Seals ballots boxes	35 000 000	Ordinary Budget	Open Competitive	-	19/8/2010	24/8/2010	-	-	26/8/2010	27/8/2010	27/8/2010	-	-	-	18/10/2010	-	18/10/2010	-
		T-Chirts + Caps	300 000 000	Ordinary Budget	Open Competitive	-	30/8/2010	2/9/2010	-	-	16/10/2010	18/10/2010	18/10/2010	-	-	-	8/11/2010	-	30/11/2010	-
	Events Tear Drops	5 400 000	Ordinary Budget	Open Competitive	-	6/9/2010	9/9/2010	-	-	13/9/2010	13/10/2010	13/10/2010	-	-	-	29/10/2010	-	29/10/2010	-	
	SERVICES	Consultant : Evaluation NEC Strategic plan 2007-2011	7 500000	Ordinary Budget	Open Competitive	-	30/7/2010	3/8/2010	-	-	9/8/2010	11/9/2010	11/9/2010	-	-	-	7/10/2010	-	7/10/2010	-
		Charpen machines/NEC Printary	500 000	Ordinary Budget	Proforma invoice	-	30/7/2010	4/8/2010	-	-	6/8/2010	11/8/2010	11/8/2010	-	-	-	18/8/2010	-	18/8/2010	-
		Reception and hiring conference Room	48 500 000	Ordinary Budget	Open Competitive	-	12/8/2010	16/8/2010	-	-	19/8/2010	20/9/2010	20/9/2010	-	-	-	15/10/2010	-	15/10/2010	-
		Consultancy/EAC Electoral Bodies Conference	5 000 000	Ordinary Budget	Open Competitive	-	6/9/2010	9/9/2010	-	-	13/9/2010	13/10/2010	13/10/2010	-	-	-	29/10/2010	-	29/10/2010	-
		Documentary Firm	12 000 000	Ordinary Budget	Open Competitive	-	14/9/2010	21/9/2010	-	-	23/9/2010	25/10/2010	25/10/2010	-	-	-	19/11/2010	-	19/11/2010	-
WORKS	Parking	4 000 000	Ordinary Budget	Short list	-	20/8/2010	26/8/2010	-	-	30/8/2010	15/9/2010	15/9/2010	-	-	-	30/9/2010	-	30/9/2010	-	

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							D	F	RPPA	Financing					RPPA	Financing			D	F
SECOND QUARTER 2010/2011	GOODS	Beverage and Cafeteria	1 321 000	Ordinary Budget	Short list	-	30/9/2010	4/10/2010	-	-	7/10/2010	5/3/2010	19/10/2010	-	-	-	29/10/2010	-	29/10/2010	-
		Office stationaries	17 160 350	Ordinary Budget	Open Competitive	-	19/10/2010	25/10/2010	-	-	24/9/2009	25/11/20010	25/11/20010	-	-	-	27/12/2010	-	27/12/2010	-
		Enveloppes with logo	1 000 000	Ordinary Budget	Proforma invoice	-	19/10/2010	25/10/2010	-	-	24/9/2009	25/11/20010	25/11/20010	-	-	-	27/12/2010	-	27/12/2010	-
		Printary materials: Paper	30 000 000	Ordinary Budget	Open Competitive	-	22/10/2010	28/10/2010	-	-	1/11/2009	1/12/20010	1/12/20010	-	-	-	20/12/2010	-	20/12/2010	-
		Printary products	15 000 000	Ordinary Budget	Open Competitive	-	22/10/2010	28/10/2010	-	-	1/11/2009	1/12/20010	1/12/20010	-	-	-	20/12/2010	-	20/12/2010	-
		Ballot papers +Vote counting papers	50 000 000	Ordinary Budget	Open Competitive	-	10/11/2010	16/11/2010	-	-	18/11/2010	21/12/2010	21/12/2010	-	-	-	12/1/2011	-	12/1/2011	-
		Meches + gaz cylinders	25 000 000	Ordinary Budget	Open Competitive	-	1/11/2009	4/11/2010	-	-	8/11/2010	8/12/2010	8/12/2010	-	-	-	31/11/2010	-	31/11/2010	-
		Ordinary ink +indelible ink	150 000 000	Ordinary Budget	Open Competitive	-	1/11/2009	4/11/2010	-	-	8/11/2010	8/12/2010	8/12/2010	-	-	-	31/11/2010	-	31/11/2010	-
		Ordinary stamp + special ink pad	5 812 000	Ordinary Budget	Open Competitive	-	1/11/2009	4/11/2010	-	-	8/11/2010	8/12/2010	8/12/2010	-	-	-	31/11/2010	-	31/11/2010	-
		Polling station kits	139 150 000	Ordinary Budget	Open Competitive	-	1/11/2009	4/11/2010	-	-	8/11/2010	8/12/2010	8/12/2010	-	-	-	31/11/2010	-	31/11/2010	-
		Posters	50 000 000	Ordinary Budget	Proforma invoice	-	1/11/2009	4/11/2010	-	-	8/11/2010	8/12/2010	8/12/2010	-	-	-	31/11/2010	-	31/11/2010	-
		Banners	83 000 000	Ordinary Budget	Open Competitive	-	25/11/2010	30/11/2010	-	-	2/12/2010	3/1/2011	3/1/2011	-	-	-	28/1/2011	-	28/1/2011	-
		Book for documentation	9 000 000	Ordinary Budget	Proforma invoice	-	3/12/2010	12/09/10	-	-	13/12/2010	3/1/2010	3/1/2010	-	-	-	2/2/2011	-	2/2/2011	-
		Electronic message (bilboards,...) sign post &Roadshow	60.000.000	Ordinary Budget	Open Competitive	-	15/10/2010	21/10/2010	-	-	25/10/2010	26/11/2010	26/11/2010	-	-	-	14/1/2011	-	15/1/2011	-
		SERVICES	Staff subsistance	18 721 800	Ordinary Budget	Open Competitive	-	4/10/2010	14/10/2010	-	-	18/10/2010	19/11/2010	19/11/2010	-	-	-	30/11/2010	-	30/11/2010
Translation simultaneously	3 000 000		Ordinary Budget	Short list	-	8/10/2010	15/10/2010	-	-	19/10/2010	5/11/2010	5/11/2010	-	-	-	22/11/2010	-	22/11/2010	-	
Insurance of NEC property	35775 498		Basket Fund	Short list	-	8/10/2010	15/10/2010	-	-	19/10/2010	5/11/2010	5/11/2010	-	-	-	22/11/2010	-	22/11/2010	-	
Road show	10 000 000		Ordinary Budget	Open Competitive	-	25/10/2010	28/10/2010	-	-	1/11/2010	1/12/2010	1/12/2010	-	-	-	30/12/2010	-	30/12/2010	-	
Decolation	800 000		Ordinary Budget	Proforma invoice	-	27/10/2010	1/11/2010	-	-	5/11/2010	11/12/10	11/12/10	-	-	-	22/11/2010	-	22/11/2010	-	
Consultant : NEC Strategic plan 2011	12 000 000		Ordinary Budget	Open Competitive	-	3/12/2010	9/12/2010	-	-	13/12/2010	13/1/2010	13/1/2010	-	-	-	7/2/2011	-	7/2/2011	-	
Renovation of NEC Offices & stores	20 000 000		Ordinary Budget	Open Competitive	-	1/10/2010	7/10/2010	-	-	14/10/2010	15/11/2010	15/11/2010	-	-	-	15/12/2010	-	15/12/2010	-	
THIRD QUARTER 2010/2011	GOODS	Advertising Materiel	10 000 000	Ordinary Budget	Open Competitive	-	10/12/2010	13/12/2010	-	-	16/12/2010	17/1/2011	17/1/2011	-	-	-	31/1/2011	-	31/1/2011	-
		Office stationaries	20 160 350	Ordinary Budget	Open Competitive	-	14/12/2010	17/12/2010	-	-	20/12/2011	20/12/2011	20/12/2011	-	-	-	31/1/2011	-	31/1/2011	-
		Beverage and Cafeteria	1 821 000	Ordinary Budget	Proforma invoice	-	14/12/2010	17/12/2010	-	-	20/12/2011	20/12/2011	20/12/2011	-	-	-	31/1/2011	-	31/1/2011	-
		Printary materials: Paper	30 000 000	Ordinary Budget	Open Competitive	-	14/12/2010	17/12/2010	-	-	20/12/2011	20/12/2011	20/12/2011	-	-	-	31/1/2011	-	31/1/2011	-
		Printary products	15 000 000	Ordinary Budget	Open Competitive	-	14/12/2010	17/12/2010	-	-	20/12/2011	20/12/2011	20/12/2011	-	-	-	31/1/2011	-	31/1/2011	-
		Spares Parts for printary	80 000 000	Ordinary Budget	Open Competitive	-	14/12/2010	17/12/2010	-	-	20/12/2011	20/12/2011	20/12/2011	-	-	-	31/1/2011	-	31/1/2011	-
		FUEL	30 000 000	Ordinary Budget	Open Competitive	-	29/12/2010	5/1/2011	-	-	6/1/2011	7/2/2011	7/2/2011	-	-	-	23/2/2011	-	23/2/2011	-

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							D	F	RPPA	Financing					RPPA	Financing			D	F
THIRD QUARTER 2010/2011	SERVICES	TV & Radio Production, Multiplication of Songs	18 000 000	Ordinary Budget	Open Competitive	-	20/12/2010	23/12/2010	-	-	27/12/2010	27/1/2010	27/1/2010	-	-	-	21/2/2011	-	21/2/2011	-
		Transulation of various documents	15 000 000	Ordinary Budget	Open Competitive	-	24/12/2009	29/12/2010	-	-	30/12/2010	31/1/2011	31/1/2011	-	-	-	22/2/2011	-	22/2/2011	-
		Technical Assistance: Documentation	5 000 000	Ordinary Budget	Open Competitive	-	10/1/2011	17/1/2010	-	-	20/1/2011	21/2/2011	21/2/2011	-	-	-	18/3/2010	-	18/3/2010	-
		Technical Assistance: Evaluation Capacity building	5 000 000	Ordinary Budget	Open Competitive	-	24/1/2011	31/1/2011	-	-	27/1/2011	28/2/2011	28/2/2011	-	-	-	21/3/2011	-	21/3/2011	-
		Hiring Tents +Decoration +Sonorisation	6 000 000	Ordinary Budget	Open Competitive	-	25/1/2011	28/1/2011	-	-	31/1/2011	2/3/2011	2/3/2011	-	-	-	21/3/2011	-	21/3/2011	-
	WORKS	Partition of NEC offices	48 000 000	Ordinary Budget	Open Competitive	-	4/2/2011	8/2/2011	-	-	10/2/2011	10/3/2011	10/3/2011	-	-	-	28/3/2011	-	28/3/2011	-
	Modernisation of civic Education	180 000 000	Ordinary Budget	Open Competitive	-	14/2/2011	21/2/2011	-	-	24/2/2011	28/3/2011	28/3/2011	-	-	-	25/4/2010	-	25/4/2010	-	
FOURTH QUARTER 2010/2011	Goods	Office stationaries	7 000 000	Ordinary Budget	Open Competitive	-	16/3/2011	22/3/2011	-	-	24/3/2011	25/4/2011	25/4/2011	-	-	-	16/5/2011	-	16/5/2011	-
		Printary materials: Paper	25 140 000	Ordinary Budget	Open Competitive	-	16/3/2011	22/3/2011	-	-	24/3/2011	25/4/2011	25/4/2011	-	-	-	16/5/2011	-	16/5/2011	-
		Printary products	12 000 000	Ordinary Budget	Open Competitive	-	16/3/2011	22/3/2011	-	-	24/3/2011	25/4/2011	25/4/2011	-	-	-	16/5/2011	-	16/5/2011	-
		Beverage and Cafeteria	821 000	Ordinary Budget	Prorma invoice	-	16/3/2011	22/3/2011	-	-	24/3/2011	25/4/2011	25/4/2011	-	-	-	16/5/2011	-	16/5/2011	-
		ICT Equipement :Computers+Printers + Photocopiers+Maintenance	250 000 000	Ordinary Budget	Open Competitive	-	24/3/2011	29/3/2011	-	-	31/3/2011	30/4/2011	30/4/2011	-	-	-	20/5/2011	-	20/5/2011	-
	SERVICES	Maintenance ICT Equipement	6 719 510	Ordinary Budget	Open Competitive	-	30/3/2011	5/4/2011	-	-	7/4/2011	12/5/2011	12/5/2011	-	-	-	28/5/2011	-	28/5/2011	-
	English language training	10 000 000	Ordinary Budget	Open Competitive	-	14/2/2011	21/2/2011	-	-	24/2/2011	28/3/2011	28/3/2011	-	-	-	25/4/2010	-	25/4/2010	-	
	Maintenance Generateur +Air Conditionners +Lift + Fire fyhty equipement	3 072 000	Ordinary Budget	Open Competitive	-	30/3/2011	5/4/2011	-	-	7/4/2011	12/5/2011	12/5/2011	-	-	-	28/5/2011	-	28/5/2011	-	
	Cleaning + Gaden	22 800 000	Ordinary Budget	Open Competitive	-	21/2/2011	25/2/2011	-	-	28/2/2011	1/4/2011	1/4/2011	-	-	-	28/4/2011	-	28/4/2011	-	
	Maintenance of Printary	8 000 000	Ordinary Budget	Open Competitive	-	30/3/2011	5/4/2011	-	-	7/4/2011	12/5/2011	12/5/2011	-	-	-	28/5/2011	-	28/5/2011	-	
	Water treatment plant	1 000 000	Ordinary Budget	Open Competitive	-	21/2/2011	25/2/2011	-	-	28/2/2011	1/4/2011	1/4/2011	-	-	-	28/4/2011	-	28/4/2011	-	
Post and Courier				Open Competitive	-	30/3/2011	5/4/2011	-	-	7/4/2011	12/5/2011	12/5/2011	-	-	-	28/5/2011	-	28/5/2011	-	

Prepared by

Nyirabatsinda Marie Claire
Procurement Officer

D: Début/Start
F: Fin/End
P: Date prévisionnelle/tentative date

Verified by

NYIYONSHUTI KAGABA Etienne
Director of internal Resources Management

Approved by

Munyaneza Charles
Executif Secretary

QUARTER	TYPE OF TENDER	Title of tender	Estimated cost	Source of funds	Tendering method	Required resources (consultant)	Preparation of tender		No objection on the		Advertisement	Bid opening	Bid evaluation	Expertise required	No objection		Notification and contract signing	Recrutement of the supervising mission	Contract	
							D	F	RPPA	Financing					RPPA	Financing			D	F